



FOREST ROW PARISH
ANNUAL REPORT
2022

**The Annual Report of the Trustees
of the Parochial Church Council of the Ecclesiastical Parish of Forest Row
for the year ended 31 December 2022**

**Holy Trinity Church, Forest Row
St Dunstan's Church, Ashurst Wood
St Stephen's Church, Hammerwood (Closed)**

Registered Charity no. 1132867

Website: www.frparish.co.uk

Incumbent: The Venerable Angela Martin

The Vicarage, Ashdown Road, Forest Row, RH18 5BW

Independent Examiner: Darren Harding

Richard Place Dobson, Chartered Accountants

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Bankers: Santander UK plc, Bootle

Barclays Bank plc, 17 High Street, East Grinstead, RH19 3AH

Trustees: The Venerable Angela Martin

Simon Morris

June Spoor

Ian King

Jeremy Kirk

Keith Major

Sue Walter

Timothy Leeney

Fiona Rogers

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Parochial Church Council of Forest Row

Trustees Annual Report for 2022

INTRODUCTION

This year has been our first full year post Covid without any closures or disruption to our regular services. As with so many voluntary organisations we had seen a drop in the number of people coming to church and those who feel they can volunteer their help. This has had quite an impact on the governance of the church. This year we have not been able to fill all the places on our Parochial Church Council. This means that we have only half the number of people we need to run as an effective PCC. I am so grateful to those who have volunteered their time and talent and would like to make it known that without their time and dedication we would be in a very difficult position.

The highlights of the year have been the return to a more normal worshipping life together. We have celebrated all the major festivals with great gusto and despite the reduced numbers the celebrations of Candlemas, Easter, Pentecost, Ascension, Trinity, Harvest, Remembrance, Advent and Christmas have been kept with fervent prayer and praise. We have also continued to faithfully meet together on zoom for daily morning prayer.

As we come to the end of the year we are saying goodbye to our PCC Treasurer Ian King who has done an amazing job of keeping our finances in check for the last 7 years. Ian has gone above and beyond to organise our accounts and has kept them impeccably and we will miss him. I will also miss his banter and quirky sense of humour! Thank you Ian for 7 years of hard work and a lot of laughs.

I will also be moving on to pastures new as we move into 2023. On the 18th December we announced my departure from the Parish as I take up a new parish role alongside my role as Archdeacon of Horsham. After my Extended Ministerial Development Leave in early 2023 I will be moving after Easter to become the Priest in Charge of Nuthurst and Mannings Heath a rural parish just 4 miles from Horsham. I have loved being here among you all this last 8 years and will miss the people of Forest Row and Ashurst Wood, as well as the wonderful countryside and great farm shops.



MISSION

Our aim this year has been to ‘raise the spiritual temperature’. Through preaching and offering bible study groups we focused on trying to reach more people and open up the opportunity to think on about their faith.

During Lent rather than a Lent group we used the ‘Christianity Explored’ material during our Sunday Services. This did make our worship slightly longer with coffee in the middle alongside the video narrated by Rico Tice and extended readings from Mark’s gospel. This was well received.

More people have taken up reading ‘New Daylight’ a publication with daily scripture readings and meditations. Our morning prayer group spend time thinking about the various saints and martyrs as well as reflecting on scripture. During Advent we looked at a very simple book called ‘Not just another Christmas’ which in a similar way to the Christianity Explored sessions reminded us that we often assume that we already know everything about our Christian faith and we walk on by not paying attention to the amazing offer in front of us.

War

The War between Russia and Ukraine put pressure on the world food and fuel supplies and as 2022 went on it became obvious that many people were suffering from the austerity that country was under. Despite the difficult times many of us opened our homes as hosts to families from Ukraine seeking a safe haven. As a village we have a number of these families and we have pulled together as a community to provide help and support. As a host family here at the Vicarage I can say this has been an enriching experience as we have all learnt about each other’s culture and language as well as the real toll of war. Something many of our generation have not had to face.

Warm Rooms

With the winter looming the PCC discussions turned to the question “What can we do to help?” Despite our poor financial state we decided that the best thing we could do was to offer warm spaces to help those who may struggle to keep their home warm all day. We opened up a warm room in each of our churches offering warmth, hot drinks including soup, biscuits and some amusements in the form of books, games and jig saw puzzles. The start of the winter was very mild and the room at St Dunstan’s was closed for a short while. However, it became clear that these spaces were not just being used to keep warm, but had become a safe haven for those who needed a pit-stop. We feel so blessed to be able to offer these spaces to our communities. And we are very grateful to Forest Row Parish Council who granted an application for funding to help us keep the heating on and the Community Fridge who have offered

additional food. Another example of the community working together and to me that is a best expression of the Holy Spirit moving among us.

Mission is all about joining in with God's work, it does mean that God's work doesn't get done if we don't do it. It means that if we lose touch with our creator we miss out on the blessings we receive when we join in with His work.

Conclusion

2022 has been a challenging year for so many people within and without of our worshipping community. There will be many who will be looking forward to seeing the back of this year but I also wonder how many will be looking forward to welcoming the new year. I think the lesson we have all learnt this year is that we need each other to survive and not just survive but to thrive. And as we say so often in church 'with the help of God we will'.

Ven. Angela Martin

Statutory Reports

Fabric Goods and Ornaments

Holy Trinity Church

During the last year we have been able to fulfil a number of necessary repairs and issues. My grateful thanks to Graham Bedford, who continues to take control of our fabric maintenance and also reports to the DCC through the year.

The Quinquennial electrical inspection has been completed. Various failed lighting fittings have been dealt with. The Lightning Conductor has been tested and passed.

Roof repairs have been completed. All gutters have been cleared during the year and although the Church Hall roof has been checked, there is further roofing work required, then the hall ceiling can be repaired.

The clock has been working well through the year. Unfortunately, the snow in December caused the clock to be running slow. However this was repaired in January 2023.

The stained glass window near the Baptistry was repaired.

Scotts did their annual services on both boilers for the Church and the Hall.

The organ and piano have been tuned once during the year. The organ trumpet stop needs work at some point as there is a high level of dirt, dust and grit which does not help the tuning. When money allows we hope this could be rectified, although some form of cover may be needed to avoid this happening again as it is close to the archway.

At the end of 2022 with the cold weather the Church Hall was opened as a 'Warm Room' from 10-4pm each day. With a grant from the Parish Council we have been able to keep the hall at 15 degrees and this has helped to make the hall more welcoming.

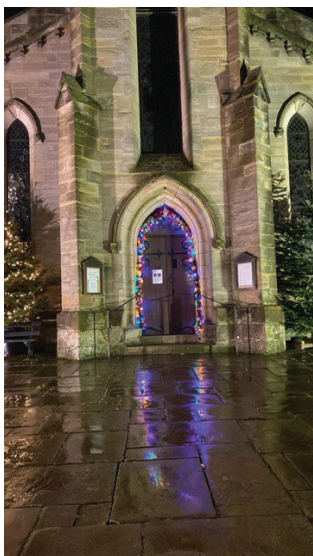
The sound system has been better during the year, but is constantly monitored.

During the year the Church has had an occasional 'spring' clean and my grateful thanks to those who have helped on these occasions. Our thanks also go to Jeanne and Bob Dyke who have worked extremely hard in the garden for many years, but unfortunately are now beginning to find this more difficult. We are occasionally paying a gardener to help, but obviously this involves financial outlay. Part of this work was clearing the Church forecourt of plantain, growing between the paving slabs. We must also say a big thank you to Jeff Horner and his team for grass cutting during the year. It is always so wonderful that people enter our Church and Garden so regularly and that they have the opportunity to enjoy such welcoming environments. My special thanks go to Pamela Bainbridge and Carol Holden who have very kindly opened and locked the Church through the year and help our Church stay open 7 days a week.

At St Stephen's churchyard in Hammerwood a fallen branch from a tree was removed.

My thanks to all members of the congregation who continue to make our Church such a special place in the lives of the community.

Finally, my thanks to Angela, June, my co warden and Sue my deputy warden for all their support throughout the year.



Simon Morris – Churchwarden

St Dunstan's Church

This year has seen the need for significant expenditure on the fabric, as well as the normal maintenance items. In addition, the need for some priority work has been identified in the Quinquennial Report and action has been taken to replace the heating system in the worship space.

Maintenance

The following routine items have been undertaken.

The hall boiler and unvented cylinder have been serviced. Two new valves were required to the latter. Subsequently a new electrode set was fitted to overcome irregular lockout requiring resetting the boiler.

The organ has been tuned, the extinguishers and fire alarm system serviced and the lightning conductor tested. The annual gas safety check of the Rangemaster cooker has been undertaken (paid for by Community Café).

Some minor maintenance work requested by the Community Café has been undertaken in the kitchen. This ensured that they achieved a 5 star rating for a further year. The Café covered the cost of this work.

Heating

As previously reported, the gas powered hot air blower system that heats the worship space is at the end of its useful life. The PCC has approved replacing the existing system with new electric infrared heating at a cost of £13,528 (including VAT). This meets certain fundamental requirements viz: it is affordable; can be expected to last for a minimum period of 10 years; addresses the topical concern of a reduction in carbon emissions; benefits the congregation when attending worship or other activities; is not detrimental to the fabric of the building; and is not obstructive when in use during church services. An application for a faculty has been submitted and a decision is awaited.

Groundwork

A large shrub has been removed from the front of the Church to provide access for re-pointing under the "east window" and to reduce damp retention. The hedge along Hammerwood Road/Chapel Lane frontages has been reduced in width significantly as it was overhanging the kerb.

The path providing access to the under-croft has been reconstructed. The wooden shuttering providing support to the path had rotted and fallen away making it unsafe to use the path. The shuttering was replaced with low level concrete shuttering to provide a permanent solution.

Fabric

There was storm damage to the pitched roof where the hall joins the church early in the year. Remedial work was completed at a cost of £700. While this damage was being investigated it was noticed that part of the felt roof had been damaged and an insurance claim has been submitted for dealing with this, the cost of which is £988. The result of the claim is awaited.

The five yearly electrical inspection was undertaken in October and has identified some items requiring attention as a priority.

The report of the Quinquennial Inspection has also been received and identifies some items which will need to be addressed in 2023, particularly some re-pointing of the brickwork and painting of the wooden apices over the front and rear doors.

We acquired two Bishops Chairs and two Wardens Wands, which were a legacy from St Stephen's Church at Hammerwood. The contents of the Church have been checked against the inventory.

June Spoor - Churchwarden



St Stephen's Churchyard, Hammerwood

The Church Building

A formal draft "Pastoral Scheme" was issued by the Church Commissioners in April 2021 to provide for the lease of the closed church and part of the Churchyard for "cultural, social, and community purposes and for occasional Christian worship." The period for representations to be made ended on the 27th May 2021. As far as I know the scheme has not been "made" i.e. come into force so I guess there were objections. I have made enquires and have been told that the matter is in the hands of Solicitors.

Churchyard Use

There was three interments of ashes this year. Two were placed in a burial plot.

Churchyard Maintenance

This has been carried out by me with help from Kate Bryant who has very kindly offered to help. A huge thank you to Kate. We will re-commence mowing in the spring, that is, if it ever dries up enough!

The Quinquennial Inspections of Holy Trinity and St Dunstan's were carried out in 2021/22 but the graveyard at St Stephens was not included in either. It was hoped that responsibility for most of the perimeter walling and the Lych Gate would have transferred to a new lease holder by now but that would now seem to be in some doubt and the position needs to be clarified. If we are to remain liable for the maintenance of those elements then financial provision needs to be made.

Notice Board

In August, a limb of a beech tree in the churchyard split off and fell across the notice board. The limb was removed and the notice board, though flattened, was not badly damaged. I plan to clean it up and fit a panel of coloured Perspex over the out of date wording. The board will then be re-erected. At the moment it is leaning against a tree.

Graham Bedford

Safeguarding Children and Vulnerable Adults

We continue to update various members of our congregations with their D.B.S. renewal. Some members of the P.C.C plus others, have completed on-line Safeguarding training, so we are able to continue with Open the Book, Play Café, Little Saplings (Sunday School) and taking Holy Communion to the housebound, therefore extending our outreach to the wider community. There are various items in both churches, with contact details of who and where to contact, if there are concerns of abuse in children or vulnerable adults.

Marilyn Morris

Music and Worship

Having had two years of our worship interrupted at times due to the Pandemic it was good in 2022 to be back to regular worship every week. All the major festivals were celebrated, although some were moved to the nearest Sunday, i.e. Epiphany, Candlemas, Ascension and All Saints'. Through the year we continued our pattern of 8am and 10am services alternating between Holy Trinity and St Dunstan's. During the year we reformed our Worship Group with the aim of leading services on the 5th Sunday of the month. So far these have been warmly received, having led Sea Sunday, an Iona style service and All Saints'. The group would welcome more support if anyone would like to join them. The Eco Group led our Harvest Thanksgiving in October.

In February we had the long awaited visit of the Chichester Cathedral Choir, which had been postponed at the eleventh hour the year before. This was a wonderful occasion with the Lay Vicars singing, but unfortunately the boys couldn't attend due to the weather conditions. We also had Bishops Martin and Ruth with us, along with the Dean of the Cathedral and the four Archdeacons. The congregation came from around the Parish, as well as many from Parishes around the local area and deanery. We hope this occasion can be repeated in the future when hopefully the whole Cathedral Choir can attend.

I am pleased to say we have 12 members of the Choir who regularly sing for all services at Holy Trinity. In the first part of the year we sang Evensong for Candlemas and then sang anthems for Mothering Sunday and the Holy Week and Easter services. During late April, May and June the Choir were joined to make the Festival Choir, leading to our Platinum Jubilee Charity Concert which was a great success raising £1,000. From September, we restarted regular Choir Practices on the Fridays before Holy Trinity services. This has enabled the Choir to sing anthems more regularly. Songs of Praise was led in September and anthems were sung for most Sundays including Bible Sunday, Remembrance, Advent and then leading the Parish Carol Service at Christmas.

During the year we have marked the Accession of Her Majesty the Queen on Sunday 6th February and then her Platinum Jubilee on Sunday 5th June with an Ecumenical service, when we welcomed our Baptist brothers and sisters to St Dunstan's.

My grateful thanks for the support I have been given by Angela and all the congregation, not forgetting the Choir, who give such a commitment, throughout the year. At both churches, my thanks to Ann Woodard, Georgina Westlake, Nicholas Smith and Chris Harris for playing the Organ, who have helped with services and also Weddings and Funerals, if I am unavailable.

Both Church Organs and the Piano have been tuned during the year. Hopefully the work needed on Holy Trinity's may happen when funds allow.

I look forward to continue music making throughout the Parish during the next year.

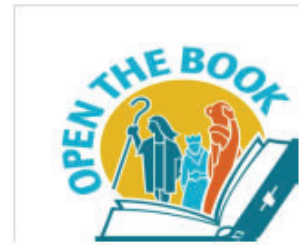
Simon Morris (Parish Director of Music)

Children's Work

Open the Book

The Open the Book Team continue to do as many stories as possible for Ashurst Wood school. Sometimes the school are not available, as with the Christmas assembly this year. Easter changes to school holiday dates have seriously curtailed presenting the Easter story as well. We are averaging 2-3 assemblies each term. Assemblies continue to be well received.

Our team now consists of Rosie Hewson, Keith Major, Gwenda Kirk, Lin Smith, Richard Gooderson and Tom Hewson. Rosie is not always available due to illness, but is active in planning and leading at this time.



Rosie Hewson

Sunday School

This year our little saplings have been wonderful. I have been supported by Trish which has been very helpful. We continue to work with a small group of youngsters with craft based activities and a simple Christian message. This year the children have created a mustard tree poster - interacting with the congregation to collect personalised leaves to add to the tree. You can see it alongside the eco church display at Holy Trinity. They have made little floating doves and decorated a beautiful Christmas tree with a multitude of hand rolled paper candles for the annual Christmas tree festival. For Valentine's Day the children made lovely clay heart badges and we look forward to our next session building an Easter garden and the arrival of the next batch of caterpillars that the children love to nurture. Watch out for their release day party!!!!

Natasha Crawford



Schools

Forest Row Primary

This summer we said good-bye to Mr. Sean Smith the Headteacher at Forest Row Primary school. Mr. Smith had steered the school through the most difficult time having started in September 2019 to be thrust into a global pandemic and all that it entailed for the next 2 years. Mr. Smith pulled a great team together and has left the school in a much better place than when he arrived. We will all miss him, in particular the children, and we wish him every success as he looks to the future. We also said a fond farewell to Miss Emma Lofthouse a much loved year 6 teacher and Deputy Head. Miss Lofthouse took up her new role as Head teacher in Bolney Primary School in September and she is much loved by all there and already making a difference. I too stepped down as Chair of Governors this summer after taking up the reigns in December 2019. The departure of both our Headteacher and our Deputy Head gave the school the opportunity to look at how to proceed afresh. The Governing Board took on 2 very experienced Governors from ESCC, Jenni Barnard-Langston who took up the role of Chair of Governors and Shaun Collins who took on investigating the possibility of Forest Row Primary joining a local federation. After some research by a small group of Governors the Governing Board did take the path of joining the Bluebell Federation on a trial basis for one year. This meant that after a rigorous interview process we appointed Miss Laura Drury as Head of School who became part of the senior leadership team alongside an executive Head and Head of Federation. This gave not only stability but access to much wider experience and expertise. Since the summer the Governors have been about to recruit filling all the necessary spaces on the board.

Ashurst Wood School

Very sadly there has been little contact with Ashurst Wood school over this last year. The school has had some staff changes and the Vicar has not been able to secure regular visiting slots. We do hope that this situation will change in the new year. We did enter the scarecrow competition run by the school again this year which is always a joy. The additional challenge this year for both of our village schools and play groups has been the arrival of families from Ukraine. The children from these families have been going to school and both the children and the teaching staff have had to find ways to overcome the language barrier as well as helping our guests settle into a new and different way of

life. All involved have done an amazing job with the end result being happy children, and there is no better result than that.

Brambletye

In the early part of 2022 Brambletye School employed a part-time chaplain Revd. Karen Higgs who was also head of religious education. Due to changes at school Revd. Karen left Brambletye at the end of the summer term having been a teacher there for many years. Other changes to the school teaching schedule meant that the Saturday Chapel service was no longer run. This in turn meant that the Vicar was no longer invited to preach at this service. The school did invite the good folk of Ashurst Wood to their wonderful Christmas carols in school with mince pies and music which everyone thoroughly enjoyed. They also donated a wonderful tree for the outside of Holy Trinity at Christmas.

Michael Hall

There have been no visits from Michael Hall this year and this may be due to changes made during Covid but we do hope that they will be back to visit us soon. They too donated a magnificent tree for the outside of Holy Trinity Church this Christmas.

Ashdown House School

Ashdown House School closed this year and the site is now up for sale as development land.

Play Groups

Forest Row Community Pre-School

We continue to have great links with the Pre-School with either the children visiting church or the vicar visiting the school. This year our plans have been slightly thwarted by bad weather, sickness and the Vicar's hip operation.

Ashurst Wood Community Pre-School

We are beginning to forge more links with the Pre-School.

Ven Angela Martin - Vicar

St Dunstan's Play Café

We have a new and thriving Play Café which will celebrate its first Birthday on 17th March 2023. We are open every Friday in West Sussex term-time from 9:15am –11:15am. We welcome local families (parents, grandparents, carers and their babies and toddlers). We provide hot and cold drinks, biscuits and toddler snacks in a warm, friendly environment. There is a safe corner especially for babies and plenty of toys for toddlers, including a 'home corner', dressing up clothes, books, puzzles and an activity table for the older children featuring crafts such as play dough, colouring, cutting and sticking and some themed activities depending on the time of year.

During 2022 we welcomed 35 families, with a total of 44 children and babies. We use the garden when the weather is warm, putting out ride-on toys, 'playground chalks', bubbles and water play. We have chairs and picnic blankets for the adults and babies and have toys for the babies and toddlers as well.

We are very pleased with how our first year has gone and hope to build on this in the future.

Julie Brown, Helen Dennis, Janet Gooderson and Brenda Evans

This is a wonderful tribute to Lin Simmons who over many years influenced and grew the faith of so many of our children.

Ven Angela Martin - Vicar

Eco Church

The Eco Church Group has been working towards achieving the ARocha Silver Award this year. In certain categories we have met the criteria – for example, in the Worship and Teaching (which has achieved Gold). A summary of what we have achieved in the main categories is listed below.

WORSHIP & TEACHING: Angela invited Julie to form a Worship Group which has organised four services this year, including a Sea Service and Harvest Service.

BUILDINGS: Gareth reported that the energy carbon footprint for Holy Trinity was about the same in 2021 as in 2020. Gareth has identified areas where the environmental impact of operating the buildings which could be improved, such as lights (all of which should be LED), insulation, environmental cleaning products, better recycling facilities and the installation of bike-stands.

The gas fired heating system at Holy Trinity is responsible for by far the greatest proportion of the building's carbon emissions. During the year we have reduced the heating related carbon emissions by about 40% by only

heating the church when absolutely necessary. These changes were planned and done by Simon and Gareth. The changes also reduced the escalating heating bill due to increasing gas prices.

The gas heating systems at St Dunstan's are also the largest contributors to that building's carbon emissions. A new electric heating system is planned to replace the old gas fired hot air blower in the Worship Space. This will produce zero carbon emissions since St Dunstan's electricity is provided from renewable energy sources. The new electric system is anticipated to provide rapid and comfortable heating during services, and the running costs are estimated to be similar to the existing old gas fired hot air system. The PCC has approved these plans and it is anticipated that Diocese approval will be given and the new system can be installed soon afterwards.

These types of measures will help us contribute towards the Church of England's target of being carbon neutral by 2030. Members of the congregation could also check their own household carbon footprint and identify ways to reduce energy consumption and save on their energy bills (a framework for this is available on the WWF website).



LAND – We have roped off an area to the SW of Holy Trinity garden for the purpose of 'rewilding'. We hope to develop this idea also in Hammerwood, possibly with the intention of establishing a 'meditation garden'. A 'mini-wetland' has been created in St Dunstan's garden, using run-off water from a drainpipe near the back porch. Most of the work has been done, although the project requires more plants and bricks.

Our parish participated in the Churches' Count on Nature on the 12th of June 2022, to gather information on wildlife in churchyards. The project is being run collaboratively by conservation charities Caring for God's

Acre, A Rocha UK, the Church of England and the Church of Wales. The initiative was coordinated in Holy Trinity by members of the Eco Church team, led by Gareth, who encouraged us to download the 'Seek by inaturalist' app, an incredibly useful tool for identifying flora and fauna. Using this app we identified well over a score of different species in the time we spent outside. These included: Red Valerian, Nipplewort, Orchard Grass, Orange Hawkweed, Greater Celandine, Germander Speedwell and Ninebarks. The data from the "churches count on nature" scheme will be added to the National Biodiversity Network, which collates wildlife information from around the country.



COMMUNITY and GLOBAL ENGAGEMENT:

There have been several meetings between members of the group and the Climate Café at Tablehurst Farm. An outreach worker at the farm will be invited to attend a future Eco Church service, hopefully to give a talk (for example, on soil health). Brenda has put posters on the boards of both churches to draw attention to Eco-Church websites, including one called, 'You and your food' and other Lifestyle matters. During the Litter Pick on April 9th from 10.00 – noon, six sacks of litter was collected. Gareth had been interviewed by Alan Potter who runs the Wildheart Radio Show. Julie has suggested that we could try to organise an environmental awareness event, perhaps a kind of 'Green Fair' and possibly in Holy Trinity. Potential sources of cooperation were the Friends of the Medway group, the Green Party and the Farm Shops. We could try to involve the local MP, our District Councillor Patricia Patterson Vanegas and our County Councillor Georgia Taylor. Also Kate Taylor-Smith and

others involved with FROCAL, plus the Woodland Trust and the Friends of Weirwood.

In conclusion, we are so grateful for Gareth's and Ven. Angela's leadership and we will miss them so much. We will endeavour to continue along the path they have shown us.

Patrick Crawford

Churches Together

We continue to meet on a regular basis with representatives of the Baptist Church.

We were able to resume holding the Good Friday Walk of Witness in 2022, starting at Holy Trinity Church and finishing at the Baptist Church with fellowship and refreshments.

A joint service to celebrate Her Majesty the Queen's Golden Jubilee was held at St Dunstan's.

The usual combined service was held on Remembrance Sunday.

For the second year it was decided that our joint service at Advent should be the main morning service for both churches. This year we joined together at the Baptist Church. This was well attended and the intention is to make this a regular feature of our working together.

The Baptist Church are currently advertising their vacancy for a Minister which will be a half time position. We are asked to pray for the right person to come forward.

Keith Stacey

Interim

Fourteen ladies are attending on the 2nd Tuesday of the month of which two are new ladies joining the group. We had our usual Christmas lunch at the Swan which was enjoyed by all who attended. Again we entered a tree at Holy Trinity Christmas Tree Festival called Baubles of Friendship

We recently had a very interesting talk by Marilyn Morris on Maundy Money which she received last year.

We may have a talk later in the year by one of our new ladies on working for British Airways but in the mean time people seem to be happy chatting and having coffee.

Lin Smith



Outreach

Support for Charities

Regrettably the Parish has not been in a position to tith 10% of regular income for a number of years. However, it supports charities during the year where it can and the congregation responds well to appeals for specific projects.

Early in the year there was a nationwide appeal for funds to support those affected by the invasion of Ukraine.

Donations from the congregation enabled us to send £500 to the appeal.

This year Spotlight UK was the nominated charity for the collecting tubs used by the congregation to collect small change, normally for a specific project. Spotlight supports children who have mental issues, have experienced domestic abuse or are in care and affected by loss or separation. £334 was sent to Spotlight early in 2023.

The annual charity concert at Holy Trinity raises money for a different charity each year and £100 was sent to Place 2 Be a charity concerned for children's mental health.

£489 was donated to the Royal British Legion Poppy Appeal and £30 was donated to the Bible Society following the Christingle Service.



Keith Stacey

100 Club

2022 proved a bit of a roller-coaster. During the first part of the year we lost a couple of subscriptions, but as time progressed new members filled and then exceeded the gaps. This brought us up to an end of year total of 110 tickets compared with our starting figure of 104. In consequence the weekly prize money has fluctuated between £260 & £275. This brings in much needed funds for our Parish, but we cannot rest on our laurels in this time of severe income shortage. With all that lies ahead with our new situation, we do need to pick up more participants in the coming weeks. As the saying goes every little helps. So if you meet anyone who might be interested in joining please

encourage them to do so. In closing, I would like to thank everyone who contributes at present, without whose support we would be in even greater difficulty than we are now.

Thank you.

Keith Major

Community Cafe at St Dunstan's

Report for the Year ending 31.12.2022

This is the 2022 annual report for the Community Café, a year which saw relative normality return to the Tuesday lunch service, after two years of Covid interruption.

Some 40 volunteers fulfilling the essential tasks of cooks, assistant cooks, waiting staff, drivers, caretaking, and administration/finance support, all under the continuing leadership of Frances Jupp, provided an outstanding service to customers, regular and occasional, and grateful thanks are expressed to all.

During 2022 the Café served 1466 customers. In total 874 soups, 1366 mains, and 1203 puddings were cooked and sold. Total income from sale of meals, including gratuities, totalled £9,790.37, while outgoings, including rent, a donation to the Church of £1,200 for kitchen repairs, and the cost of food and other outgoings totalled £9,621.33. The weekly rent to the Church was £50 per week, which reflects both preparatory work in the kitchen on Mondays and use of the halls and kitchen on the Tuesdays. Prices of starters, mains and puddings were respectively £2.00, £4.00, and £2.00.

As of 31 December 2022, the balance in the café's accounts shows as £3,529.35, marginally up on the previous year, when it stood at £3,359.31. The accounts have been independently examined by Mr Brian Rugg who confirmed that the accounts for the year "show a fair and balanced view of the transactions for 2022."



C J Rolley, Honorary Treasurer

Knit and Natter at Holy Trinity

The Knit and Natter group, met on the 1st Tuesday of every month during the year. Although our numbers fluctuate from meeting to meeting, everyone continues with their craft, either for themselves or for Charity. We look forward to welcoming everyone, including new members, for a cup of coffee or tea, maybe biscuits or cake and a lot of talking, while hopefully some knitting, crocheting, needlework is undertaken.

Marilyn Morris

Coffee Mornings at St Dunstan's Church

We have continued to hold monthly coffee mornings on 2nd Saturdays of the month. Many people are regular attenders and enjoy meeting up with friends and it is an opportunity for people to get to know new folk in the Village. This last year I have greatly appreciated the help of Netta Evans until she moved away to Dorset in May and Valerie and others when they are available.

In May we held a plant sale with the Coffee Morning which was a great success.

We continue to sell marmalade, jam and chutney throughout the year. "Every little helps "as they say!

Alison Harman

Holy Trinity Flowers

Flowers are arranged in Holy Trinity throughout the year to enhance the beauty of the building and to give pleasure to those who attend services and visit the Church. There are 7 ladies on the rota who provide flowers except in the seasons of Advent and Lent. This is augmented by another 4 who help decorate the Church for Christmas, Easter and Harvest. If you would like to join the flower ladies to help, please contact Lin Smith.

On behalf of the flower ladies. Simon Morris

St Dunstan's Flowers

Thank you to all our flower arrangers who faithfully provide flowers in the church throughout the year. We are few in

number but work together as a team for the three major festivals – Easter, Harvest and Christmas. We are grateful also for the donations we receive at Easter as a contribution to the cost of the Easter Flowers often in memory of a loved one. If you would like to help with the flowers please do get in touch.

Wendy Stacey

Parish Day

Following an inspiring CPAS (Church Pastoral Aid Society) zoom presentation in February 2022, all members of the congregation were invited to take part in a “parish day” in November. The first three booklets in the CPAS course materials were used, looking at the questions “Why does the Church exist”, “Why does the PCC exist” and “What is the best way to conduct our meetings”. 19 attended, the meeting went well, and useful pointers for the future were identified.

A second “parish day” is planned for 20th May, at which the remaining three booklets will be used, namely “Reviewing church life - worship”, “Reviewing church life - mission” and “Reviewing church life—community.” Again, all members of the congregation will be invited, and it is hoped that as a result more will feel moved to join the PCC and DCC’s.

Tim Leeney and Keith Major

Social and Fundraising

Holy Trinity

A time of fellowship after services has again become very popular throughout the year, especially having returned to the back of Church since the Pandemic, where we have more space to socialise.

In February the visit of the Chichester Cathedral Choir to sing Choral Evensong, attended by a large congregation, was followed by an excellent tea in the Freshfield Hall. Our grateful thanks to Lin Smith and the ladies of the Parish who provided the refreshments.

In June the Platinum Jubilee Charity Concert took place, with the Holy Trinity Festival Choir and Lingfield Prep Orchestra performing, raising £1,000 towards our Churches.

In September, a Songs of Praise service took place which was followed by a time of fellowship with Cheese and Wine. The following weekend the annual ‘Ride and Stride’ took place, raising money for our Churches as well as Sussex Historic Churches. Our thanks to all those who rode, particularly Keith Stacey, Patrick Crawford and Richard Evans and to those who sponsored them.

In November, the RBL Poppy Recital took place with Margaret Watson, Harp and Simon Morris, Piano raising money jointly for the Poppy Appeal and our Churches. A good audience attended considering the inclement weather.

During the Autumn, Christmas Cards were available at the back of Church. the Christmas Hamper raffle and ‘brain teasing’ Quiz were made available. Our thanks to Ken Farrar for producing the quiz, which is always a talking point amongst many. The weekend before Christmas, the now annual ‘Christmas Tree Festival’ took place, which again brought many organisations and the community into the Church. Our grateful thanks to Gareth Martin who kindly organised this event again. The Festival concluded with the Parish Carol Service with Mulled Wine and Christmas refreshments afterwards.

Simon Morris - Churchwarden

St Dunstan’s

The monthly coffee mornings continued throughout the year. Attendances have fluctuated but these provide a good opportunity for fellowship with the wider community and are a good source of income. We are indebted to Alison Harman for continuing to organise these and for her home-made marmalade, jam and mincemeat. In total they raised just over £1,000 in 2022. The plant sale and other stalls at the May coffee morning were again very popular boosting the income in that month by £300, giving a total for the year of £1,372. Richard Gooderson organised a Ukulele Concert which again proved popular and raised £266.

We were again able to provide the mulled wine and other refreshments at the Ashurst Wood Christmas Market which raised just over £100. This is less than previous years but the Market was a slightly smaller affair. It was good for the Church to be seen active in the community and, like the coffee mornings, provided an opportunity to renew acquaintances.

In addition, we ran a stall with items previously made by Rachel Hutchinson – note pads, Christmas decorations, Christmas Cards etc.

Keith Stacey

A great way to contribute to the work and is by using our QR code.



ministry of the Parish

Ven. Angela Martin - Vicar

Financial Review:

It gives me no pleasure to have to report that our deficit for 2022 has increased over what it was in 2021. Whilst income has increased for which the PCC is very grateful, in these difficult times expenditure has increased at a greater rate, which has resulted in an increase in the deficit sustained (before movements on investments) of some £3,000 to over £8,000.

Early indications in 2023 are that the PCC continues to be in deficit. With non-quantifiable increases in costs anticipated, particularly with power, all indications are that the situation is getting worse.

On a positive note the PCC applied for grants from Forest Row Parish Council to pay for repairs to the Holy Trinity clock. We also applied for grants from the Parish Council towards lighting of the Holy Trinity spire, and our “warm room” which we opened up for use in the winter months. Our applications were successful and we record our thanks to the Council for this support.

It is necessary to increase our fundraising activities as well as asking the congregation to increase regular giving if possible. Unfortunately, increasing costs which affect us in our daily lives also hit the Parish.

We are grateful for the continuing support from the Forest Wood Lottery..

Ian King

Reserves Policy

It is PCC policy to hold surplus general funds over and above working balances, representing six months of current expenditure. This allows for large and unanticipated expenditure to be easily met. In the light of the continuing deficit this has not proved possible.

Ian King

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Venerable Angela Martin. Chairman	
Wardens:	Simon Morris June Spoor	Vice Chairman
Secretary:	Saskia Schuit	

<i>Elected Members</i>	Ian King	(until 2025)
	Jeremy Kirk	(until 2023)
	Keith Major	(until 2023)
	Sue Walter	(until 2023)

<i>Deanery Synod</i>	Timothy Leeney
	Fiona Rogers
	Two vacancies

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

Following the APCM in April there remained vacancies for four members of the Holy Trinity congregation and four members of the St Dunstan’s congregation. Members of the two congregations are warmly encouraged to consider standing for election to the PCC and we try to ensure a balance of skills and experience where possible.

Parochial Church Council

The PCC met six times during the year.

To ensure that sufficient time is devoted to mission, every endeavour is made to arrange business so that alternate meetings are devoted to mission. During the interregnum the meetings will be general meetings to enable the PCC to discuss all kinds of matters during a certain meeting.

The Standing Committee took decisions between meetings. These were generally on matters of a non-contentious nature and the decisions were subsequently endorsed by the PCC. There is no separate Finance Committee, but the Parish Treasurer monitors receipts and payments, produces budgets and other financial data and makes regular reports to the PCC.

There is a District Church Council at each church with delegated authority to deal with some aspects of worship, mission and the maintenance of the fabric of the buildings. Holy Trinity DCC and St Dunstan’s DCC met on three occasions .

Please note that The Annual Financial Report for the year ended 31 December 2022 is presented and was approved by the PCC as a separate report.

This Trustees Annual Report (without the Annual Financial Report) was approved by the PCC and signed on their behalf by Simon Morris, PCC Vice Chair

Signed:
Simon Morris

Date: 16 March 2023

FOREST ROW PCC

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FOREST ROW PCC

I report to the trustees on my examination of the financial statements of Forest Row PCC (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Richard Place Dobson Services Limited

Ground Floor
1 - 7 Station Road
Crawley
West Sussex
RH10 1HT

Dated:

FOREST ROW PCC

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>						
Donations and legacies	3	67,797	2,831	-	70,628	71,874
Charitable activities	4	2,713	-	-	2,713	4,226
Other trading activities	5	6,365	-	-	6,365	2,350
Investments	6	879	-	-	879	325
Other income	7	330	-	-	330	-
Total income		78,084	2,831	-	80,915	78,775
<u>Expenditure on:</u>						
Raising funds	8	1,295	-	-	1,295	2,102
Charitable activities	9	84,969	2,831	-	87,800	81,163
Total expenditure		86,264	2,831	-	89,095	83,265
Net gains/(losses) on investments	12	(6,325)	-	(2,290)	(8,615)	12,586
Net movement in funds		(14,505)	-	(2,290)	(16,795)	8,096
Fund balances at 1 January 2022		386,135	81,247	19,348	486,730	478,634
Fund balances at 31 December 2022		371,630	81,247	17,058	469,935	486,730

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

FOREST ROW PCC

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	71,874	-	-	71,874
Charitable activities	4	4,226	-	-	4,226
Other trading activities	5	2,350	-	-	2,350
Investments	6	325	-	-	325
Total income		<u>78,775</u>	<u>-</u>	<u>-</u>	<u>78,775</u>
<u>Expenditure on:</u>					
Raising funds	8	2,102	-	-	2,102
Charitable activities	9	81,163	-	-	81,163
Total expenditure		<u>83,265</u>	<u>-</u>	<u>-</u>	<u>83,265</u>
Net gains/(losses) on investments	12	10,313	-	2,273	12,586
Net movement in funds		<u>5,823</u>	<u>-</u>	<u>2,273</u>	<u>8,096</u>
Fund balances at 1 January 2021		<u>380,312</u>	<u>81,247</u>	<u>17,075</u>	<u>478,634</u>
Fund balances at 31 December 2021		<u><u>386,135</u></u>	<u><u>81,247</u></u>	<u><u>19,348</u></u>	<u><u>486,730</u></u>

FOREST ROW PCC

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		306,383		306,683
Investments	15		79,949		88,564
			<u>386,332</u>		<u>395,247</u>
Current assets					
Debtors	16	2,806		5,160	
Cash at bank and in hand		85,556		92,807	
		<u>88,362</u>		<u>97,967</u>	
Creditors: amounts falling due within one year	17	(4,759)		(6,484)	
Net current assets			<u>83,603</u>		<u>91,483</u>
Total assets less current liabilities			<u>469,935</u>		<u>486,730</u>
Capital funds					
<u>Endowment funds - general</u>					
General endowment funds		17,058		19,348	
		<u>17,058</u>		<u>19,348</u>	
Permanent endowment		-		-	
Expendable endowment		17,058		19,348	
	18		17,058		19,348
Income funds					
Restricted funds	19		81,247		81,247
Unrestricted funds			371,630		386,135
			<u>469,935</u>		<u>486,730</u>

The financial statements were approved by the Trustees on

.....
A Martin
Trustee

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Not depreciated
-----------------------------	-----------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2022	2022	2022	2021
	£	£	£	£
Donations and gifts	67,797	2,831	70,628	71,874

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

(Continued)

Donations and gifts

Planned giving (excl tax refunds)	38,892	-	38,892	39,634
Collections at services	6,691	-	6,691	5,739
Gift days and donations	16,794	-	16,794	13,143
Gift aid recoverable	5,420	-	5,420	5,775
Legacies	-	-	-	6,000
Government grants	-	-	-	1,583
Other grants	-	2,831	2,831	-
	<u>67,797</u>	<u>2,831</u>	<u>70,628</u>	<u>71,874</u>

4 Charitable activities

	Church Activities 2022 £	Church Activities 2021 £
Fees for weddings and funerals	<u>2,713</u>	<u>4,226</u>

5 Other trading activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Lettings etc	<u>6,365</u>	<u>2,350</u>

6 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Dividends and interest	<u>879</u>	<u>325</u>

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

7 Other income

	Unrestricted funds	Total
	2022 £	2021 £
Other income	330	-

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Special appeals costs (adverts, brochures etc)	-	250
<u>Trading costs</u>		
Church hall running costs	1,295	1,852
	1,295	2,102

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

9 Charitable activities

	Church Activities 2022 £	Church Activities 2021 £
Staff costs	10,978	10,342
Diocesan parish share	44,328	41,201
Clergy and other persons' expenses	4,192	4,587
Church maintenance and repair	10,162	10,022
Upkeep of services	908	1,828
Upkeep of churchyard and garden	642	150
Church running costs	15,421	11,938
Charitable grants and donations	1,169	1,095
	<u>87,800</u>	<u>81,163</u>
	<u>87,800</u>	<u>81,163</u>
Analysis by fund		
Unrestricted funds	84,969	81,163
Restricted funds	2,831	-
	<u>87,800</u>	<u>81,163</u>

10 Trustees

During the year, Churchwarden Simon Morris received £6,216 (2021 - £6,216) for his role as Director of Music.

Under diocese guidelines, parish bodies paid work expenses of the clergy PCC member, totalling £4,192 (2021 - £4,587).

A total of £271 were reimbursed to other trustees during the year for expenses incurred.

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	3	3
	<u>3</u>	<u>3</u>
Employment costs	2022 £	2021 £
Wages and salaries	10,978	10,342
	<u>10,978</u>	<u>10,342</u>

There were no employees whose annual remuneration was more than £60,000.

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

12 Net gains/(losses) on investments

	Unrestricted funds	Endowment funds general	Total	Unrestricted funds	Endowment funds general	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Revaluation of investments	(6,325)	(2,290)	(8,615)	10,313	2,273	12,586

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Freehold land and buildings £
Cost	
At 1 January 2022	307,283
At 31 December 2022	307,283
Depreciation and impairment	
At 1 January 2022	600
Depreciation charged in the year	300
At 31 December 2022	900
Carrying amount	
At 31 December 2022	306,383
At 31 December 2021	306,683

15 Fixed asset investments

	Investments £
Cost or valuation	
At 1 January 2022	88,564
Valuation changes	(8,615)
At 31 December 2022	79,949
Carrying amount	
At 31 December 2022	79,949
At 31 December 2021	88,564

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

15 Fixed asset investments

(Continued)

Investments that had a value of 5% or more of the market value held at the year end are:

CBF Investment Fund: £62,327

Diocese of Chichester Sinderson Fund: £7,376

Diocese of Chichester Stipend Fund: £9,029

16 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	2,806	4,200
Prepayments and accrued income	-	960
	<u>2,806</u>	<u>5,160</u>

17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	4,759	6,484
	<u>4,759</u>	<u>6,484</u>

18 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 January 2021	Revaluations gains and losses	Balance at 1 January 2022	Revaluations gains and losses	Balance at 31 December 2022
	£	£	£	£	£
Expendable endowments					
Moore/Sinderson Trust Investment	808	(54)	754	(101)	653
Sinderson Trust Investment	7,314	1,046	8,360	(984)	7,376
Stipend Endowment Investment	8,953	1,281	10,234	(1,205)	9,029
	<u>17,075</u>	<u>2,273</u>	<u>19,348</u>	<u>(2,290)</u>	<u>17,058</u>

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Balance at 1 January 2021	Incoming resources	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£
Holy Trinity Refurbishment Fund	81,247	-	81,247	-	-	81,247
Holy Trinity Clock Fund	-	-	-	1,431	(1,431)	-
FR PC Grants	-	-	-	850	(850)	-
Spire Lighting Grant	-	-	-	50	(50)	-
Warm Room Grant	-	-	-	500	(500)	-
	<u>81,247</u>	<u>-</u>	<u>81,247</u>	<u>2,831</u>	<u>(2,831)</u>	<u>81,247</u>

Holy Trinity Refurbishment Fund - Represents work carried out at Holy Trinity Church to form a kitchen area, install a toilet and refurbish the vestry.

FR PC Grants - Represents grants from Forest Row Parish Council to put towards energy costs.

Holy Trinity Clock Fund - Represents a grant received to repair the clock at Holy Trinity.

Spire Lighting Grant - Represents a grant received to light the spire at night during the winter.

Warm Room Grant - Represents a grants received to run warm rooms during the winter at Holy Trinity.

FOREST ROW PCC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

20 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	225,136	81,247	-	306,383
Investments	62,891	-	17,058	79,949
Current assets/(liabilities)	83,603	-	-	83,603
	<u>371,630</u>	<u>81,247</u>	<u>17,058</u>	<u>469,935</u>
	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 December 2021 are represented by:				
Tangible assets	306,683	-	-	306,683
Investments	69,216	-	19,348	88,564
Current assets/(liabilities)	10,236	81,247	-	91,483
	<u>386,135</u>	<u>81,247</u>	<u>19,348</u>	<u>486,730</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).